

Village of Herscher
Administration Budget Committee Meeting
February 17, 2024 at 8:00am

Village Trustee Gayle Landeck called the meeting to order with the following present: Trustee Mike Bruner. Also, present Village President Shannon Sweeney, and Village Clerk Heather Meredith.

Gayle Landeck went through the administration budget by line item.

- 11-420 Salaries increase will be figured after salaries are set
- 11-451 Health Ins. Heather will get the figure
- 11-453 Unemployment Insurance wait a until Heather figures breakdown in April
- 11-461 Social Security Contribution Heather will figure
- 11-462 Retirement Contribution Heather will figure
- 11-471 Uniform Allowance raise to \$300

- 11-511 Maint. Serv Building raise to \$5,000 for now
- 11-512 Maintenance Service Equipment raise to \$1,100
- 11-517 Maint. Service Grounds raise to \$5,000 for landscaping
- 11-529 Maint. Serv. Other lower to \$3,000
- 11-531 Accounting Service increase to \$20,000
- 11-532 Engineering lower to \$5,000
- 11-533 Legal leave at \$10,000
- 11-537 Computer Support Service lower to \$1,500
- 11-549 Other Professional Service leave at \$11,000
- 11-551 Postage leave at \$1,000
- 11-552 Telephone lower to \$6,000
- 11-553 Publishing \$3,000
- 11-554 Printing raise to \$1,000
- 11-557 internet cable services raise to \$7,500
- 11-561 Dues \$800
- 11-562 Travel lower to \$250
- 11-563 Training lower to \$250
- 11-565 Publications leave at \$50
- 11-570 Bank Service Charges lower to \$100
- 11-571 Utilities lower to \$500
- 11-594 Risk Management Contribution Heather and Mike will figure

- 11-611 Maint. Supplies Building raise to \$300
- 11-612 Maintenance Supplies Equipment leave at \$100
- 11-617 Maint. Supplies grounds leave at \$200
- 11-651 Office Supplies leave at \$2,500
- 11-652 Operating Supplies leave at \$800
- 11-653 Small Tools \$50
- 11-654 Janitorial Supplies lower to \$300
- 11-684 Micro. Computer System Software raise to \$3,000

11-820 Building \$5,000
11-830 Equipment \$11,000
11-870 Furniture raise \$1,200 file cabinet
11-890 other improvements lower \$2,500

11-916 Economic Dev. Asst. \$150,000 remainder of downtown grant pay outs
11-911 Community Relations \$30,000
11-929 Miscellaneous increase to \$1,500
11-999 Contingency \$10,000

Motion to adjourn by Mike Bruner. Seconded by Shannon Sweeney. Motion carried.
Adjourned at 9:00am.

Respectfully submitted,

Heather Meredith
Village Clerk